

Public Consultation Strategy - Draft Leicester Local Plan November 2019

Method	Detail		Compliance with Statement of Community Involvement (SCI)	Notes
City/County Wide Leaflets	Wording and consultation areas outside city administrative boundary to be approved by City Mayor.		Yes	This could be key due unmet housing need and sites being allocated - Need to make sure the importance of the letter is communicated on the envelope- 'this communication may affect your property'
Website	Design of consultation website to be approved by City Mayor.		Yes	Focussed website, easy to navigate and respond to local plan issues.
Ward Meetings	Steer from CM on how he wants to organise these		Yes	Awaiting dates of ward meetings to be confirmed Offer special ward meetings if there are no dates set for the consultation time period.

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PROCON Event	Breakfast Event		Yes	
Exhibitions/Display Boards- Highcross	Exhibition Material to be agreed - Sites		Yes	Presentation materials to be agreed with City Mayor. Including Large map of site allocations
Stakeholder Meetings	<p>Workshops focussed on specific local plan issues relevant to stakeholders. Includes:</p> <ul style="list-style-type: none"> -Developers -Community Groups -Sports Groups -Transport Groups -Parks User Groups -Retailers - Leicester Society of Architects - Leicester Urban Observatory 		Yes	Sessions to be held during consultation period

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Local Plan Documents in Public Buildings	Libraries/Customer Service Centres – Hard copy of documents and posters (design to be agreed by City Mayor)		Yes	Distribution to be agreed with Sally Mitchell (Neighbourhood Services)
Consultee Database	Letter to consultees. These are consultees we have previously consulted on local plan documents and/or have specifically asked to be consulted. It includes business owners, consultants, developers and individuals.		Yes	
Social Media	-Your Leicester – e Bulletin -Twitter -Facebook		Yes	Dates and wording to be agreed with Comms Team
Statutory Leicester Mercury Notice	Statutory notice in Leicester Mercury so that consultation complies with SCI		Yes	

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Policy Telephone/Email	Set up of 'new' policy telephone number once consultation starts. All in policy team will be able to respond to queries, questions etc. This number will need to be included in documents and website.		Yes	
District Councils	Possible presentation to Districts on Housing numbers and arrange formal meetings under 'Duty to Co-operate'. Possible presentation to Members Advisory Group (MAG)		Yes	Discussions already started with Charnwood BC on cross boundary issues.